

**Pomona Waste & Recycling Task Force**  
December 3, 2014, 5:00 PM-6:30 PM  
Pomona City Hall, 2nd Floor Conference Room  
**Meeting Minutes**

*The meeting was called to order at approximately 5:00 P.M. by Tim Sandoval. All members were present with the exception of Ingrid Gutierrez and Joe Williams (Ingrid and Joe informed the Task Force they would be absent). Linette Luna and John Mendoza, arrived shortly after the meeting began.*

1. Volunteer for meeting minutes for this meeting

*Julie Carver volunteered to take minutes for the December 3, 2014 Pomona Waste & Recycling Task Force (Task Force) Meeting.*

2. Adoption of past meeting minutes

*A motion was made by Byron Prewitt and seconded by Mike Suarez to adopt the Meeting minutes of October 15, 2014 and November 4, 2014. The motion was approved unanimously. The meeting minutes of October 15, 2014, will be considered at the next Task Force meeting.*

3. Review of tonight's agenda – addition of any new items?

*No new items were added to the December 3, 2014 agenda. Mark Lazzaretto commented on John Mendoza's email sent out regarding AERC Recycling Solutions proposing a Conditional Use Permit for electronic waste collection and transfer facility. The item will be on the Planning Commission agenda next Wednesday, December 10, 2014 at 7pm. The agenda should be posted soon. This will be a public hearing. He noted that this was one of two projects that the City Council had authorized to proceed when the moratorium was issued. The other project will not be proceeding*

4. Report from each subcommittee on meeting, goals and next steps

*Procedural Subcommittee Report*

*Mark Lazzaretto provided an update on the Procedural Subcommittee.*

- Kyle Brown brought definitions of recycling from other agencies. These are being reviewed to see what will work for the City of Pomona. These definitions will assist the City in creating better language.*
- Possibly treat convenience recycling facilities as different than the bigger recycling facilities with different language used to define these types of operations.*
- Discussed what kind of change can be made to existing business grandfathered in. Time period of 3, 10, 20 years.*

- *Jurupa Valley has an Environmental Justice element in their General Plan. The document is on the Google Doc Drive.*
- *Kyle stated the group briefly touched on enforcement mechanisms. Will continue to review this element.*
- *A request was made that the definitions be posted on the Google Docs for other members to review.*
- *Any changes to definitions will go through the Planning Commission and to City Council.*
- *Mark stated he can create a checklist for the committee of the procedural process of how the process flows to other departments for approval.*
- *Commercial businesses have a state mandate to recycle (AB341).*
- *A task member stated that it's important that we keep looking at best practices in other communities and see what is working for these agencies.*
- *The task force agreed for the Procedural subcommittee to continue in the path taken.*

#### *Pollution Subcommittee Report*

*Tom Hsieh provided an update on the Pollution Subcommittee.*

- *On December 2<sup>nd</sup>, the Institute for Local Government & CalRecycle had a webinar on the Future of Recycling Programs: Sustainable Funding Sources.*
  - *Key note that the more successful residents and businesses are at recycling, the less money is coming in to cover collection costs.*
  - *A copy of the presentation will be put on Google Docs for the subcommittee to review.*
- *Joe was absent today, but he has a lot of documents from various studies he researched. The documents will be uploaded to GoogleDocs*
- *Question was asked on who funds Zero Waste. Usually the users of trash will pay a fee.*
- *AB939 fee is collected on the Franchise Haulers operating in the City. This is based on tonnages.*
- *Another item discussed was pollutants of concerns. Each recycling facility and other businesses (trucking, storage) will have a list of pollutants (Metals, pH, oil and grease, etc.). So how can we use this information as it relates to the task force's recommendations? The Subcommittee will work on gathering this information.*
- *The Task Force will need documentation to back up the recommendation to present to City Council*
- *A task force member wants data such as trucks idle times, trips connected to how many haulers are in the City. Suggested instead of having 5 franchise haulers, use only one company, would this eliminate trips?*
- *The City has already switched its solid waste fleet to CNG trucks to comply with the regulations. The Franchise Haulers were asked to immediately comply with the regulations and all their fleet is now CNG.*

#### **Pomona Waste & Recycling Task Force - Core Values**

*Community Engagement • Transparency • Mutual Respect • Open Mindedness • Mutual Consensus  
Feasible, Solution-oriented Outcome • Collaborative Culture • Inclusive Atmosphere*

- *Another question asked is how trash is managed? What happens on a daily basis? What is the traffic and where is everything going? The City cannot regulate private haulers, only the City and Franchise Haulers. Asked for a quick presentation from staff to address this and present to the Group. The City takes its residential waste to the DTF on First Street. It is a truck to truck into trailer. Takes approximately 10 tons and then transferred to El Sobrante Landfill in Riverside.*
- *The Pollution Subcommittee will continue to gather information.*

#### Community Engagement Subcommittee Report

*Tim Sandoval provided an update on the Community Engagement Subcommittee.*

- *The Subcommittee created a Community Engagement Meeting strategy (handout).*
- *There will be a lot of questions and answers so suggest the group to still continue with house meetings and invite them to the large venue to be held sometime in February 2015.*
- *Small meetings can be held at homes, meet in the park, do surveys, then come back to the Task Force with feedback. There would be one final meeting with task force before presented to City Council.*
- *Community events and engagements will need all task force members involved.*
- *Committee members that work for the City reach out to colleagues.*
- *A tool kit will be put together for the meetings (sign in sheet, outreach material).*
- *Tom suggested Rebecca Gifford with IBF. She can train the group on public outreach.*
- *Suggestions to reach out to Churches, school board meetings, and City Council meetings. Also, utilize events that are taking place in the City, and any other district meetings.*
- *A suggestion was to engage in a community walk on a Saturday or in evenings to speak to people one on one.*
- *Save the date for February 18<sup>th</sup> for big community meeting.*

#### 5. Items for agenda for next meeting

*No new items were suggested to be placed on the next Task Force agenda.*

- 6. Comments and input from guest attendees *No Guest attendees.*

#### 7. Next meeting December 18, 2014, 5:00 PM-6:30 PM in the admin board room.

#### 8. Adjourn

*The meeting was adjourned at approximately 6:35 p.m. with Linette volunteering to handle snacks for December 18<sup>th</sup> Meeting.*

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