THE CITY OF POMONA

TO: HONORABLE MAYOR AND COUNCIL MEMBERS
FROM: LINDA LOWRY, CITY MANAGER
SUBJECT: WEEKLY REPORT – Thursday, September 12, 2019

ADMINISTRATION
CITY COUNCIL MEETING REMINDERS

City Council Meeting: Monday 9/16/2019
Dinner: 5:00 pm
Closed Session 5:30 pm
Meeting: 7:00 pm

City Council Meeting: Monday 10/7/2019
Dinner: 5:00 pm
Closed Session 5:30 pm
Meeting: 7:00 pm

CITY CLERK
CITY BOARDS AND COMMISSIONS AGENDAS & MINUTES
The following is a list of the most current Commission agendas that have been posted on the City’s website:

- Library Board of Trustees 09/18/19
- Parks & Recreation Commission 9/19

NEWS FROM THE LOS ANGELES COUNTY REGISTRAR-RECORDER WEBSITE
September 28-29 from 10 AM to 4 PM
Voting in L.A. County will soon change, and it is important for the public to be informed.

The City Clerk is partnering with 50 locations across the County and inviting everyone to experience the new voting system, “Voting Solutions for All People.”

We’re keeping this light and fun, no real contests from past or future elections. Participation will include voting on things like favorite sports team, park or music venue!

Please see Mock Election Flyer for more details and list of participating locations

DEVELOPMENT SERVICES
Planning Division
ANNUAL PROGRESS REPORT
As mentioned at previous City Council meetings, the Planning Division is currently working to bring the City into compliance with State housing reporting requirements. As such the Planning Division is working to prepare the 2018 Annual Housing Report to HCD. This is the first report that the City will submit to the State for the 2014-2021 Housing Element. The
identifies Pomona’s Regional Housing Needs Assessment allocation, the City’s self-stated housing production goals (Quantified Objective), the programs and actions of the Housing Element, and the progress made towards meeting these goals. By having a submitted Annual Progress Report Pomona would be in a position to apply for SB 2 funding. This item is planned as a consent item for Council approval on October 7, 2019.

**Historic Preservation**

**EXTREME HOME MAKEOVER**

In late August City staff met with Andrew Harrison, the Supervising Location Manager, for HGTV’s “Extreme Makeover Home Edition” about the possibility of doing a home renovation and processes involved for a home located on Illinois Street to participate on the show. The existing home was built in the Craftsman Bungalow architectural style and is located within the Wilton Heights Historic District as a noncontributing structure with major alterations and fair integrity. The home is a single-story dwelling and is fairly small with 864 square feet of floor area, the show is proposing improvements to add space for the growing family and all necessary repairs and upgrades.

On August 4, 2019 building permits were submitted for the proposed project on the home, consisting of a small addition at the rear the replacement of the exterior siding to an appropriate material, the replacement of windows and doors, the addition of exterior trims, and the replacement of the roofing material. Ultimately, all proposed work will bring the home closer to its original design and the bulk of the proposed project will take place on the interior of the home. The project will move at a fast pace to accommodate their filming and construction timeline, with the initial reveal that the family has been picked on Sunday 9/15/19. The construction of the project will take place over a 22 day period, from 9/15 to 10/6, and street closures and no parking signs will be placed only on filming days. The neighborhood has been canvased and noticed by the show, with the exception of revealing that the family has been picked because that is still a secret to the family.

**Cultural Arts**

As previously reported the Cultural Arts Commission awarded an RFP for a mural in the Arts Colony to the legendary East Los Streetscapers (ELS), Wayne Healy & David Botello, the mural will be a tribute to Gilbert “Magu” Luján. ELS & the City of Pomona's Cultural Arts Commission will be hosting a community input session, Saturday, September 14, 2019 from 10 a.m. to 3 p.m. at the dA Center for the Arts (same time as their 1st Annual Car Show).
LATEST HISTORIC PRESERVATION COMMISSION DECISIONS AND APPEAL DATES LISTED BELOW:

HISTORIC PRESERVATION COMMISSION (HPC) AGENDA ITEMS

<table>
<thead>
<tr>
<th>Project Description</th>
<th>HPC Decision</th>
<th>Appeal Ends</th>
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| **Applicant:** Jay and Cheryl Munns  
**Location:** 1395 N. Palomares St  
Mills Act Program Certificate of Appropriateness (MILLS 012030-2019) for a Restoration, Rehabilitation, and Preservation Plan that includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract. | Mills Act Program Certificate of Appropriateness (MILLS 012030-2019) Approved September 4, 2019 | n/a |
| **Applicant:** James and April Chertkow  
**Location:** 337 San Francisco Ave  
Mills Act Program, Certificate of Appropriateness (MILLS 11968-2019) for a Restoration, Rehabilitation and Preservation Plan which includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract for a property located at 337 San Francisco Avenue in the Lincoln Park Historic District. | Mills Act Program Certificate of Appropriateness (MILLS 11968-2019) Approved September 4, 2019 | n/a |
<table>
<thead>
<tr>
<th>Applicant: Kevin &amp; Ashley Swartzlander</th>
<th>Project Description</th>
<th>HPC Decision</th>
<th>Appeal Ends</th>
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<tbody>
<tr>
<td>Location: 480 E. McKinley Ave</td>
<td>Mills Act Program Certificate of Appropriateness (MILLS 12055-2019) for a Restoration, Rehabilitation, and Preservation Plan that includes a schedule of projects to be completed during the first ten years following execution of a Mills Act contract.</td>
<td>Mills Act Program Certificate of Appropriateness (MILLS 12055-2019) Approved September 4, 2019</td>
<td>n/a</td>
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<th>Applicant: Al Naji</th>
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<td>Location: 100 &amp; 130 E. Alvarado St CC District: No. 4 (Firehouse Project)</td>
<td>Major Certificate of Appropriateness to allow new proposed additions, the demolition of non-original additions, and restoration of a historic structure for the property located at 100 &amp; 130 E. Alvarado Street in Downtown Gateway Segment of the Pomona Corridors Specific Plan and the Lincoln Park Historic District.</td>
<td>Major Certificate of Appropriateness (MAJCOA 11783-2019) Continued to October 2, 2019</td>
<td>n/a</td>
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**INFORMATION TECHNOLOGY**

**VIDEO CAMERA SECURITY SOFTWARE UPGRADE**

The IT Department has completed Phase 1 of the replacement and upgrading of the security video camera software “Panasonic VI MonitorPlus” for 83 video security cameras in City Hall, Police Department (34 in the Jail and 17 PD perimeter), Library and City Yard. Phase 2 will include an additional 68 cameras (5 cameras at each of 12 community centers and 8 at Palomares) at each community center that will be upgraded with the same software by the end of this calendar year.
The “Panasonic VI MonitorPlus software” replaces “Pelco Video Expert software” which was cumbersome, unreliable and difficult to use. The IT Department met with PUSD IT to incorporate compatible software that the City can utilize in unison with their extensive school(s) security cameras.

**POLICE**

**PIZZA WITH POLICE**
The Police Department will be hosting a Pizza with the Police event at the Pomona Pizza Company located at 46 Rio Ranch Rd. on Monday, September 16th, 2019 from 5:30pm – 7:30pm. Join our Police Officers for a slice of fresh baked pizza and conversation. Everyone is welcome to attend.

**PUBLIC WORKS**

**STREET PRESERVATION PROJECT - PAVING MATERIALS**
On Monday, September 9, 2019, Public Works conducted a comparison of materials used in Street Preservation Projects in the City of Pomona versus materials used in an adjacent City after a concern based on the different shades of pavement.
Pomona’s most recently paved street surfaces have been done with Asphalt Rubber Hot Mix (ARHM). The Contractor then spread “sand,” sometimes referred to as rock dust or blotter. The “sand” that is spread makes the pavement appear lighter in color. However, more importantly, the sand also keeps vehicles from tracking rubber asphalt, emulsion, tar, oil, etc. onto other streets, or private properties and driveways, and helps keep vehicle wheels from splattering these same materials onto the vehicles themselves. The Contractor will sweep the street of sand prior to placing new permanent striping. You should note that striping is typically not done immediately after the street is paved so as to allow the striping to adhere well.
The darker pavement shown in the picture from a nearby City was paved with different materials with smaller aggregate size. This smaller aggregate size, in and of itself, is not suitable for strength of the pavement structure. Although the higher content of asphalt appears aesthetically more pleasing, it generally produces a weaker pavement over time than a street paved with ARHM.

**NEIGHBORHOOD SERVICES**

**CENSUS 2020**

On Wednesday, September 11th, the Neighborhood Services Department, on behalf of the City, hosted the first meeting of the Pomona Complete Count Committee (PCCC). Over 25 community partners participated in the strategic planning process facilitated by the Governmental and Community Services Manager. At the conclusion of the meeting, the Committee decided on a PCCC structure, subcommittees, lead partners, identified strategies and a timeline to ensure “Everyone Counts” in Pomona. The PCCC and sub-committees will continue to meet on a regular basis and focus on marketing, education, and community outreach. Census Day is April 1st and all Census 2020 committee events and meetings leading up to this date will be listed in Upcoming Events. For more information please contact Andrea Rico at (909) 620-3683.

**HOPE FOR HOME SERVICE CENTER**

Construction on the Hope for Home Service Center continues with both the Access Center building and the Kitchen expected to be completed prior to the end of the year. Since opening Phase I, or the essential shelter service area, of the Hope for Home site in December 2018, Volunteers of America, the site operator, has provided Crisis Housing services to 238 unduplicated persons. 57% of those served were in Pomona prior to the opening of the shelter. Of those served, Tri City Mental Health has placed 46 homeless persons in the 28 beds they fund; 45 of those people have been from Pomona and one was from Claremont. The Crisis Housing program currently has 140 beds funded and is operating at capacity. The City has applied for additional grants to fund the 75 remaining unfunded beds, but has not received funding to date. The City is considering partnering with local Pomona based organizations to fund these beds. If interested, contact Benita DeFrank, Neighborhood Services Director, at (909) 620-2094.
For the month of August 2019, Pomona residents and businesses continue to conserve water, saving 1% compared to the same month in 2013.

The one day per week watering schedule begins October 1st. An important tip is to adjust your sprinklers during this time. Since the weather will start to cool down, landscapes will not need as much water. During rainfall, it is important to remember to turn off irrigation systems and leave off for at least 48 hours after. To determine how long to keep your timer off depends on the amount of rainfall. It is recommended that you do not begin watering until the top two inches of soil are dry. One way to check is by doing the screwdriver test. This is an easy and cost effective way to check if the soil is still moist. Take a screwdriver and stick it into a patch of soil. If it goes in all the way down then there is enough water in the soil. If the screwdriver does not go all the way down, then it’s time to water. A list of recommended conservation practices can be found at www.ci.pomona.ca.us.

ATTACHMENTS

1. Mock Election Flyer
L.A. County is improving how you vote!

VOTING
REVOLUTIONIZED

Explore the new voting experience.

September 28 & 29, 10:00 AM - 4:00 PM
Learn more: LAVote.net/Mock-Election

L.A. County Mock Election
Explore the new voting experience.

LOS ANGELES COUNTY
Registrar-Recorder/County Clerk

OFFICIAL BALLOT
Here is a list of participating locations. Find the location nearest to you by using our online Vote Center Locator on LAVote.net/Mock-Election.